

MS Student Academic Progress Plan and Policies

Multiple Tiers

Level 1 = Concern*

Level 2 = Notice+

Level 3 = Grounds for Termination++

*Concern = a DR and or WF or WP in a class; OR B- or lower grade in a core class

+Academic Notice= Student meets one or more of the following criteria:

- Student has earned an F in a class
- Student has not received B in at least 1 core class
- Student's semester GPA is a 2.8 or lower
- Student's cumulative GPA is 2.9 or lower
- Two consecutive semesters with an academic concern

++Grounds for termination=

- Academic Notice for two consecutive semesters
- Academic Notice for three non-consecutive semesters

Students in all tiers will be reevaluated each semester. If significant progress is made, no warning nor notice status triggered, student status is reset.

*All students on academic concern will receive a notification and must meet with their academic advisor before the start of the proceeding semester as well as during midterms of that semester. An academic success plan may be created to aid the student in their success during these meetings. Students and advisor will sign off plan together. A grade check may be conducted in the proceeding semester, around midterms. The Dean of Students Office may be brought in to support students. Failure to meet with advisors will result in holds placed on student accounts, preventing add drop actions as well as enrollment.

+Academic Notice students will receive a notification and must meet with an academic advisor before the start of the next semester. Student and advisor will review past performance and create a plan to move forward. This plan will be known as the Academic Progress Plan. Both student and advisor must sign off on the plan and notes from the meetings. An academic progress plan would need to be created for each semester a student is placed on academic notice. Academic Progress Plans are created to fit the individual student their situation and will always include a grade check conducted by their academic advisor in the proceeding semester, typically during midterms. The Dean of Students Office may be brought in to support students. Failure to meet with advisors will result in holds placed on student accounts, preventing add drop actions as well as enrollment.

+Students on academic notice will have their CPT evaluated on a case-by-case basis by academic advisors and CICS Careers team. CPT could be revoked and or cancelled due to poor academic progress and or standing, as well as not meeting nor completing the academic notice plan created by the advisor and the student.

+Academic Notice for two consecutive semesters OR three non-consecutive semesters could result in being dismissed from the program. Students will be notified, via email and formal letter, that they could be dismissed from the program due to multiple semesters of Academic Notice.

++Termination is handled on a case-by-case basis and the MS in CS program reserves the right to terminate students due to lack of academic progress. Students are notified if their dismissal is being considered. Termination cases will be evaluated by the academic advisors and graduate program managers. The Dean of Students Office may also be involved in termination cases.